



**The BACCHUS Network Area 10 Conference Guide**  
Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island & Vermont  
[www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp)

**MVPE**  
*Most Valuable Peer Educators*  
*wicked good peer education.*

**Saturday, February 27, 2010**  
**Suffolk University**  
**Boston, MA**

**Environmental Commitment Statement**

We are striving to reduce the amount of paper and other waste generated by the BACCHUS Area 10 Conference. Therefore, this registration packet will be e-mailed out to all Area 10 BACCHUS affiliates and other interested parties, and available for download from the conference website at [www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp), but will not be sent via postal mail. Also, all forms for registration, program proposals, awards nominations and scholarship applications are available on the Area 10 website. We ask for your participation in reducing paper waste by printing only what is needed from this packet. Thank you!

# The BACCHUS Network Area 10 Conference

**Most Valuable Peer Educators: wicked good peer education**

**Suffolk University • Boston, MA**

**Saturday, February 27, 2010**

We are SUPER excited to be holding the BACCHUS Network Area 10 Spring Conference on Saturday, February 27, 2010 at Suffolk University in Boston, MA. The conference is being hosted by Suffolk University's Peer-health Education Resource (SUPER) and planned by the Area 10 Leadership Team.

Our conference theme this year is **Most Valuable Peer Educators: Wicked Good Education!** This conference will aim to uncover the many aspects of student leadership and how peer educators can work to create change on their campuses.

The Area 10 Conference is a great opportunity for your peer education group to:

- get new program ideas on a variety of health & safety issues relevant to college campuses
- gain new knowledge and skills to support your peer education efforts
- network with other peer educators & advisors from across New England
- learn how to revitalize, recruit and reenergize your organization
- learn more about how the BACCHUS Network can support your efforts

Read through this registration guide for full details on registration, program proposals, award nominations, scholarships, and travel & lodging.

## Conference Website

For the most current information about the Area 10 Conference, visit the Area 10 website:

[www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp).

Copies of this Conference Guide may be downloaded from the website in .pdf format.

## Schedule

Use the following schedule information for travel planning. All conference participants will receive a detailed schedule of all breakout sessions and conference activities when you check-in at the conference.

8:00 am to 9:00 am	Conference Check-in and Continental Breakfast
9:00 am to 5:00 pm	Conference Activities, including Welcome & Opening Session, Breakout Sessions, Keynote, Lunch, and an Awards Ceremony!

*Please plan to stay until the end --- our Closing session will include a Raffle with a grand prize of one registration for General Assembly 2010 in Indianapolis, IN...but you must be present to win!*

# Conference Registration

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## Registration Fees

- **Members of BACCHUS-affiliated peer education groups** **\$40 per person**
- **Members of non-affiliated groups or community agencies** **\$50 per person**

Fee includes conference materials, continental breakfast, lunch, and a snack. Payments must be received as soon as possible after registration is received, but no later than the start of the conference on Saturday, February 27.

## Registration Directions

### **1. Download registration form and collect required information.**

Designate one person as Registration Coordinator; it is preferred this be the peer education group advisor or other responsible individual. The Registration Coordinator should be prepared with the information required on the form.

To register:

- Go to the Area 10 Conference Website at [www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp).
- Click on the link for "Registration" to download the appropriate form.

### **2. Complete the registration form.**

Complete all fields accurately and carefully. Check for errors before submitting. E-mail completed registration forms to Elizabeth Drexler-Hines at [bacchusarea10conference@gmail.com](mailto:bacchusarea10conference@gmail.com).

### **3. Look for a confirmation email.**

The Registration Coordinator will receive an e-mail confirmation of your registration within three business days. If a confirmation e-mail is not received, please contact Elizabeth Drexler-Hines at [bacchusarea10conference@gmail.com](mailto:bacchusarea10conference@gmail.com) or **617-557-1587**.

### **4a. Mail your check for payment with a copy of your registration form.**

It is highly preferable that all registration fee payments are mailed to Suffolk University in advance of the conference. If it is unlikely to be received in time via postal mail, you must contact Elizabeth Drexler-Hines to get permission to bring your check to the conference and submit it at Check-in.

BACCHUS Conference Registration  
Suffolk University Health & Wellness Services  
c/o Elizabeth Drexler-Hines  
73 Tremont Street  
Boston MA 02108

**Make checks payable to Suffolk University (Federal ID# 042-133-255)**

## 4b. Payment by Credit Card

Step 1. Campuses send completed registration form along with credit card information to the Conference Host. The Host records the information for their purposes for attendance and meal counts. Credit card information is confidential and will not have public access.

Step 2. This information is then faxed to BACCHUS. The total amount for registration fees will be charged and designated to the specific Area income account.

Step 3. A copy of the approved credit card receipt will be e-mailed to the Conference Host. We will also e-mail the school being charged if requested.

*This is the information needed for us to process credit card payments:*

- A. Card number**
- B. Name on card**
- C. Expiration date**
- D. Complete address where the monthly credit card statement is mailed**

**If campuses prefer not to fax or e-mail card information, they can call Linda at 303-871-0901 during regular business hours in the Mountain Time Zone, Monday - Friday, 8:00 am – 4:00 pm.**

## 5. Questions about your Registration?

If you have questions about your registration, please contact the Conference Host:

**Elizabeth Drexler-Hines, Suffolk University**  
[bacchusarea10conference@gmail.com](mailto:bacchusarea10conference@gmail.com) or **617-557-1587**

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## Cancellation Policy

Because this Area Conference is coordinated on a small budget, we ask you to consider the following: If a cancellation is made, the conference planners are usually unable to recover costs for items that are arranged well in advance. These include printing and other material costs. When the planners are able to reduce the costs (i.e. meals up to one week before the conference) then partial refunds may be possible. Specifics regarding the cancellation/refund policy are listed below.

To cancel a registration or substitute a participant, please contact Elizabeth Drexler-Hines, Conference Host at [bacchusarea10conference@gmail.com](mailto:bacchusarea10conference@gmail.com) or **617-557-1587**.

Cancellations are subject to the following:

1. Registrations cancelled prior to Friday, February 12, 2010 are eligible for a full refund.
2. Registrations cancelled between February 12 and February 19, 2010 will be subject to a refund of 50%.
3. Registrations cancelled on or after February 20, 2010 will be subject to a refund of any costs that can be recovered by the conference planners. This amount cannot be determined in advance and there is no guarantee of any refund.

4. Institutions/Organizations may elect to substitute participants. All efforts will be made to accommodate any requests for substitutions after February 20, 2010, but cannot be guaranteed.

5. Conference planners and sponsors cannot be held responsible for changes of conference plans due to weather, transportation, acts of terrorism, acts of god, or other possible incidents that may result in non-attendance. In the event of unforeseen situations every effort will be made to refund any costs that can be recovered by the conference planners. There is no guarantee of any refund in this situation.

# Call for Program Proposals

**Most Valuable Peer Educators: wicked good peer education**

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The Area 10 Conference relies on its attendees to submit Program Proposals to fill our schedule of breakout sessions. All sessions are 50 minutes long and will be held in rooms equipped with a multimedia PC Network Computer, VHS playback and record with room camera, DVD, video-data projection, and a document camera. See the online FAQ for program ideas.

Follow these directions to submit a Program Proposal:

## **1. Review registration form and collect required information.**

Designate one person as the Program Coordinator for the Program Proposal. The Program Coordinator should be prepared with the information required on the form before submitting your program proposal. Missing information may result in your program not being considered.

To submit a program proposal:

- Go to the Area 10 Conference Website at [www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp).
- Click on the link for "Program Proposals".

## **2. Submit your Program Proposal no later than Friday, February 5, 2010.**

Complete all fields accurately and review carefully before submitting. E-mail completed registration forms to Joleen Nevers at [healthed@uconn.edu](mailto:healthed@uconn.edu). Proposals submitted after February 5 will not be considered.

## **3. Look for program notification no later than Friday, February 12, 2010.**

The Program Selection Chair, Joleen Nevers, will notify the Program Coordinator via e-mail no later than Friday, February 12, 2010 as to whether your program proposal has been selected for presentation.

## **4. Questions?**

If you have questions about your proposal, wish to withdraw your proposal from consideration, or can no longer present your program, please contact the Program Selection Chair:

**Joleen Nevers, University of Connecticut**  
**CT/RI State Coordinator**  
[joleen.nevers@uconn.edu](mailto:joleen.nevers@uconn.edu) or 860.486.0772

# Awards Nomination

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The Area 10 Conference presents awards to the most deserving individuals and groups for their efforts in the past year. One award in each of five categories will be presented:

- Outstanding Peer Educator
- Outstanding Advisor
- Outstanding Program (for a one-time event)
- Outstanding Peer Education Group
- Outstanding Alumnus

Only BACCHUS Network-affiliated peer educators, advisors and groups are eligible to be nominated. Alumnus must have been an active member of a BACCHUS Network-affiliated peer education group prior to graduation.

**Follow these directions to submit an Award Nomination:**

## **1. Review awards submission form and collect required information.**

Designate one person as the contact person for the Award Nomination. Missing information may result in your nomination not being considered.

To submit an award nomination:

- Go to the Area 10 Conference Website at [www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp).
- Click on the link for "Awards Nominations".

## **2. Submit your Award Nomination no later than noon on Friday, February 5, 2010.**

Complete all fields accurately and review them carefully before submitting. E-mail completed award nominations to Tiffany Mathews at [tmathews1@keene.edu](mailto:tmathews1@keene.edu). Nominations submitted after February 5 will not be considered.

**3. Look for a confirmation e-mail.** If a confirmation e-mail is not received within three business days, please contact Tiffany Mathews at [tmathews1@keene.edu](mailto:tmathews1@keene.edu) or 603-358-2890.

## **4. Winners will be announced at the Awards Ceremony at the Area 10 Conference.**

Award nominees do not need to be present at the conference to win.

## **5. Questions?**

If you have questions about your nomination or wish to withdraw your nomination from consideration, please contact the Awards Selection Chair:

**Tiffany Mathews, Keene State College**  
**ME/NH/VT State Coordinator**  
[tmathews1@keene.edu](mailto:tmathews1@keene.edu) or 603.358.2890

# Scholarship Application

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Area 10 is offering scholarships for the conference registration fee (worth \$40 per person) to up to five (5) deserving peer educators. To be eligible, candidates must:

- be an active peer educator with a BACCHUS Network-affiliated peer education group
- have been involved in their group for a minimum of one academic year
- be attending the Area 10 Conference on February 27 at Suffolk University

Follow these directions to submit a Scholarship Application.

## 1. Review submission form and collect required information.

The Scholarship Candidate should be prepared with the information required on the form before submitting their application. Missing information may result in the application not being considered.

To submit a scholarship application:

- Go to the Area 10 Conference Website at [www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp).
- Click on the link for "Scholarship Applications".

## 2. Submit your Scholarship Application no later than Friday, January 22, 2010.

Complete all fields accurately and carefully before submitting. E-mail completed scholarship applications to Tiffany Mathews at [tmathews1@keene.edu](mailto:tmathews1@keene.edu). Proposals submitted after January 22 will not be considered.

**3. Look for a confirmation e-mail.** If a confirmation e-mail is not received within three business days, please contact Tiffany Mathews at [tmathews1@keene.edu](mailto:tmathews1@keene.edu) or 603-358-2890.

## 4. Submit an Advisor Recommendation by e-mail.

Follow the instructions on the Scholarship Application form to ensure your advisor submits a recommendation in support of your application by Friday, January 22, 2010. Incomplete applications will not be considered.

## 5. Look for a scholarship notification no later than Friday, January 29, 2010.

The Scholarship Selection Chair, Tiffany Mathews, will notify the Scholarship Candidate and their Advisor no later than Friday, January 29, 2010 to allow for conference registration to be completed in a timely manner.

## 6. Questions?

If you have questions about your proposal, wish to withdraw your application from consideration, or can no longer attend the conference, please contact the Scholarship Selection Chair:

**Tiffany Mathews, Keene State College**  
**ME/NH/VT State Coordinator**  
[tmathews1@keene.edu](mailto:tmathews1@keene.edu) or 603.358.2890

# Travel & Lodging Information

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Suffolk Directions and Campus Map are available here:

<http://www.suffolk.edu/campuslife/3134.html>

## Public Transportation: Closest MBTA Stops

Blue Line: Government Center

Green Line: Park Street

Orange Line: State Street

Red Line: Park Street

For more information, visit the MBTA website: [www.mbtta.com](http://www.mbtta.com)

## Driving Directions to Suffolk

### **From the North (Driving on 93 South)**

- Follow 93 South to exit 24a "Government Center"
- Off the exit ramp, take a left at the light onto Surface Road
- Go straight and make a right turn at the 3rd light onto State Street
- State Street will turn into Court Street after you pass the Old State House (red brick building)
- Go straight until the end of Court Street and bear left at the light to turn onto Tremont Street
- Go through two lights and Sargent Hall, 120 Tremont Street is on the left

### **From the South (Driving on 93 North)**

- Follow 93 North to exit 23 "Government Center/Faneuil Hall"
- Follow exit ramp & bear left on North Street following signs for "Government Center" go straight through the light (the Boston Millennium Hotel will be on your right)
- Continue on North Street (Faneuil Hall is on your left) to the very end
- Take a Left at the light onto Congress Street
- Take a Right at the next light on State Street/Court Street (State turns into Court)
- Go to the end and at the light take a Left onto Tremont Street
- Go through two lights and Sargent Hall, 120 Tremont Street is on your left

## **From the West (Driving on the Mass Turnpike I-90 East)**

- Take exit 22 "Copley Square/Prudential"
- Stay in the right lane and take the "Copley Square" exit in the tunnel
- You will exit onto Stuart Street
- Stay on Stuart Street for five blocks
- Turn left onto Charles Street South
- Charles Street South will become Charles Street when crossing the park
- At the end of Charles, make a Right onto Beacon Street
- Follow Beacon Street to the end down the hill
- At the light, turn Right onto Tremont Street
- Sargent Hall, 120 Tremont Street is through two lights and on the left.

## **Traveling from Logan Airport**

- Exiting Logan International Airport, follow the signs and take the Sumner Tunnel to Boston
- Follow signs to 93 North
- Immediately on right, follow signs to Storrow Drive
- Follow signs to Storrow Drive West
- First exit on left (Government Center/Kendall Square/3 N)
- Stay in right lane, follow signs to Government Center/Downtown
- Bear left ½ way around rotary, and merge right onto Cambridge Street
- Follow Cambridge Street, which will become Tremont Street after nine blocks
- Cross Beacon Street, go through two lights and Sargent Hall, 120 Tremont Street will be on your left

## **Where will the conference be held on campus?**

The conference will be held at Sargent Hall, home to Suffolk University Law School. Located at 120 Tremont Street in Boston, Sargent Hall is #14 (see <http://www.suffolk.edu/campuslife/3134.html>).

## **Where do we park on campus? Do we need a permit?**

Suffolk University does not have a traditional campus and is located in the downtown area of Boston. Therefore you must park in any public parking option. Two options for parking that are close by are:

The Boston Common Garage: [http://www.mccaahome.com/bcg\\_dir.html](http://www.mccaahome.com/bcg_dir.html)

The rate is \$11 if you park after 6:00 am and leave before 8:00 pm.

Center Plaza Parking:

<http://www.parking.com/GeoMapping/Location.aspx?id=35092&terms=02108>

Other Parking information for Boston can be found at: <http://boston.bestparking.com>

**We need a hotel room. Where do you suggest we stay?**

<http://www.suffolk.edu/campuslife/33539.html>

The closest hotel to Sargent Hall is Nine Zero: <http://www.ninezero.com/>

The most cost-effective option is most likely the Holiday Inn Boston at Beacon Hill: <http://www.hisboston.com/>, which is a 15-minute walk, or you can take the T one stop from Charles MGH to Park St.

The Hyatt Regency Boston: <http://regencyboston.hyatt.com/hyatt/hotels/index.jsp> is about a 10-minute walk.

Club Quarters – Boston: [http://www.clubquarters.com/loc\\_boston.aspx](http://www.clubquarters.com/loc_boston.aspx) is affordable through any travel website (i.e. Travelocity, etc) and is 5-minute walk.

# Quick Reference Guide

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**Saturday, February 27, 2010**

## Conference Website

Go to [www.bacchusnetwork.org/area10.asp](http://www.bacchusnetwork.org/area10.asp); click on Area 10 Spring Conference Information.

The website contains downloadable forms for Registration, Scholarship Applications, Program Proposals, Awards Nominations, and Travel & Lodging Information.

## Due Dates

<b>Scholarship Applications</b>	Tuesday, January 22, 2010 at NOON
<b>Program Proposals</b>	Friday, February 5, 2010 at NOON
<b>Awards Nominations</b>	Friday, February 5, 2010 at NOON
<b>Registration</b>	Thursday, February 11, 2010 at NOON
<b>Registration Fee Payments</b>	Immediately after registering, but no later than Saturday, February 27, 2010 at the start of the conference

## Questions?

Contact the appropriate member of the planning committee listed below.

Registration/Travel	Liz Drexler-Hines	<a href="mailto:edrexler@suffolk.edu">edrexler@suffolk.edu</a>	617.557.1587
Program Proposals	Joleen Nevers	<a href="mailto:joleen.nevers@uconn.edu">joleen.nevers@uconn.edu</a>	860.486.0772
Awards Nominations	Tiffany Mathews	<a href="mailto:tmathews1@keene.edu">tmathews1@keene.edu</a>	603.358.2890
Scholarship Applications	Tiffany Mathews	<a href="mailto:tmathews1@keene.edu">tmathews1@keene.edu</a>	603.358.2890

All other questions should be directed to:  
Ryan Travia, Area 10 Consultant

[rtravia@uhs.harvard.edu](mailto:rtravia@uhs.harvard.edu) 617.496.0133

# We'll see you at Suffolk!